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## Certificate of Insurance Guidance Form for Commercial Accounts

Dear Commercial Account Customer / Insurance Provider:

In lieu of purchasing Budget Truck Protection plans, a Certificate of Automobile Liability Insurance may be provided.

Please note: the COI must be valid and transmitted to Budget Truck to be considered valid.  If Budget is not presented with the COI, **we will charge you for coverage and such payment is nonrefundable**. The Certificate must be approved and added to the existing commercial account **PRIOR** to renting a Budget Truck.

The following criteria must be included as evidence of applicable coverages:

1. **TYPE OF INSURANCE:**

Must include trucks and designate at least one of the following within the ***Auto Liability*** section of the COI. General Liability only COI’s will not be accepted. Producer info must be included: Phone number, and email address. Underwriter **must** include NAIC #.

* + - **any auto**
    - **hired auto**
    - **non-owned**
    - **scheduled auto: Please note**: It is the ***customers responsibility*** to inform their insurance company of new Vin #’s and, to have an updated COI returned to Avis Budget Group. Failure to do so may result in having to pay Physical   
      Damage and Liability coverages through Avis Budget Group.

2. **EXPIRATION DATE:**

A **current** COI is required and will be applied from the time received (they will not be backdated). (Expired COI’s not accepted)

3. **COMBINED SINGLE LIMIT:**

Amounts for bodily injury and property damage must equal or exceed: **$750,000**

\*If Fireworks are to be transported, the Combined Single Limit must equal or exceed:

* + - **$1,000,000** – if Consumer Fireworks (US DOT 1.4G)
    - **$5,000,000** – if Commercial Fireworks (US DOT HM DIV 1.3G, 1.1G)

**\*\*USE OF** **BUDGET TRUCKS TO TRANSPORT US DOT HM DIV 1.1D OR 1.2G CLASSIFIED EXPLOSIVES IS STRICTLY PROHIBITED**

4. **HIRED AUTO PHYSICAL DAMAGE:**

If policy includes Hired Auto Physical Damage, this must be shown on the Certificate and “Actual Cash Value” should be indicated. (Please note that the current value of Budget Trucks range in price with a maximum value of about **$125K**.)

5. **DESCRIPTION OF OPERATIONS:**

Must read as follows:

**Avis Budget Group, Inc. and its Subsidiaries, including, but not limited to, Avis Budget Car Rental, LLC, Budget Rent A Car System, Inc., and Budget Truck Rental, LLC, are included as Additional Insured (Loss Payee\*\*).  Coverage is extended to include all vehicles leased, rented, or supplied as a substitute or as an additional vehicle to the Named Insured.**

\*Additional Insured must include Auto Liability

\*\*If the policy includes Hired-Auto Physical Damage, **“/Loss Payee”** must appear. NOTE: The inclusion of “Loss Payee” in the Description of Operations alone does not provide evidence of Hired-Auto Physical Damage. Hired-Auto Physical Damage Coverage must ALSO be shown on the Certificate.

6. **CERTIFICATE HOLDER ADDRESS** (do not mail COI to this address - COI will only be accepted if emailed to: **salesadmin2.truck@avisbudget.com** )

Must read as follows:

**Avis Budget Group, Inc. and its Subsidiaries**

# 4500 S. 129TH E. Ave, Suite 100

**PO Box 690360**

**Tulsa, OK 74169-0360**

7. **EMAIL COI TO: salesadmin2.truck@avisbudget.com** (Include your Budget Truck account # in your email)

If you have any questions, please contact our Sales Administration group at 800-971-1205.

Revised 8.1.2023

**7 *Please be sure to include your Budget Truck Acct # to properly link your COI to your account.***

A close-up of a document

Description automatically generated with medium confidence

$125,000

**7**

Sample

07/01/2024

07/01/2022

07/01/2024

07/01/2022

7/01/2023

**3**

*Please email COI to:* ***salesadmin2.truck@avisbudget.com***

**1**

**2**

**5**

**4**

**6**